

**EXPLANATORY NOTES
APPLICATION FOR A VISA
(FOR PRC NATIONALS)**

- 1 Introduction:**
- (a) Nationals of People's Republic of China (PRC) require a visa to visit Singapore.
 - (b) A local sponsor is required for visa application. In the case of business visit, the application must be sponsored by a Singapore registered corporation. For social visit, the local sponsor must be a Singapore Citizen or Singapore Permanent Resident.
- 2 Forms and Documents to be produced:**
- (a) **Business Visit** (to undertake business negotiations and discussions)
 - (i) 2 copies of duly completed Form 14 per applicant (1 original and 1 photocopy or both originals);
 - (ii) 2 copies of duly completed Form V52 per applicant (1 original and 1 photocopy or both originals); and
 - (iii) 2 copies (1 original & 1 photocopy) of sponsorship letter from a Singapore registered corporation, stating details of the proposed visit and undertaking the maintenance and repatriation of the applicant.
 - (b) **Social Visit**
 - (i) 1 copy (original) each of duly completed Form 14, Form V39 and Form V6;
 - (ii) 1 copy of the local sponsor's Singapore Identity Card. In addition, 1 copy of the local sponsor's Re-entry Permit if the local sponsor is a Singapore Permanent Resident;
- 3 Submission:**
- (iii) 1 copy of the official birth certificate of the local sponsor/child if the applicant is the parent/child of the local sponsor;
 - (iv) 1 copy of the official marriage certificate if the applicant is the spouse of the local sponsor; and
 - (v) 1 copy of the PRC identity card and/or passport of the applicant;
- (a) Please deposit the completed application forms together with photocopies of the supporting documents (*do not enclose visa fee and security deposit*) into the Deposit Box next to Information Counter at:

Singapore Immigration & Registration
1st Storey, SIR Building
10 Kallang Road
Singapore 208718

You may also send them to:-

Singapore Immigration & Registration
SIR Building
10 Kallang Road #08-00
Singapore 208718
 - (b) The normal processing time is within 4 weeks upon receipt of your application form.
 - (c) Please do not call the Visitor Services Centre to check on the outcome of application within the normal processing period. Your local sponsor will be informed of the result as soon as possible. You may telephone 3916100 if there is no result after 4 weeks.
 - (d) Incomplete forms may result in the application being rejected or the processing delayed.



4 Fees:

- (a) The fee for the issue of a visa is \$20 per issue.

5 Security Deposit:

- (a) A security deposit of \$5,000/= for each applicant for social visit is required from the local sponsor. The security deposit should be in the form of a Cashier's Order.
- (b) A security deposit for each applicant for business visit may be required from the local sponsor. The security deposit should be in the form of a Banker's Guarantee or Cashier's Order.

6 Other Requirements:

- (a) The applicant and the local sponsor may be required to furnish additional documents and information as and when necessary.
- (b) Official translations of the documents are required if they are not in the English Language.

7 Important Notes:

- (a) Every application for visa will be considered on its own merits.
- (b) Possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.