

**Philip J.
Fortuna**

Virginia Beach, VA 23454
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Objective

An exciting position which requires a person that can be counted on.

**Skills and
Abilities**

Technical Skills

- Mastery of MS Office Word, Excel, PowerPoint, OneNote, and Publisher
- Proficient with MatLab, Autodesk Inventor, AutoCad, TI Graphing Calculators, C++, ASM, and HTML

Management Skills

- Trained and managed a 15 person team, and achieved significant improvement in productivity
- Scheduled work hours and resolved conflicts

Communication Skills

- Have taken a Public Speaking course, and am currently taking Technical Report Writing
 - Worked collaboratively with fellow students, as well as professionals, while undertaking a wide verity of projects
 - Provided information to customers and employees
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Education

Tidewater Community College, Virginia Beach, VA
AS Mechanical Engineering
Expected Graduation Date: 12/2012
Current GPA: 3.7
Will transfer to Old Dominion University for BS Mechanical Engineering upon completion of AS

**Employment
Experience**

3/2009-present
Self-employed handyman/mechanic/electrician

2/2008-2/2009
MetroPower, Inc.
Commercial Electrician

11/2006-11/2007
Adams Exterminators Inc.
Pest Control Technician

6/2001-10/2006
United States Marine Corps
Military Police Officer

Honors

Named to Tidewater Community College President's Honor Role for all semesters attended to date (completed 34 credit hours).

**Additional
Information**

Member of Tidewater Community College Engineering Club, Certified in CPR/Basic Lifesaving

Reference

Available upon request