

Westmont Theater Arts Gift Card Fundraiser

Here is a way for your Thespian to raise funds for ITS Festival. **Order gift cards** for your favorite stores and restaurants. You pay regular price for the gift card (a \$25 gift card will cost you \$25) but a percentage of the purchase price will go to Westmont Theater Arts for the student's ITS Festival account (minus a dollar per student – not per gift card -- to pay for shipping of the cards).

With the holiday season coming up, ask your family, friends, coworkers, and neighbors to order cards. They're going to shop anyway. Quantity works here! (Students from previous years paid for Festival with this fundraiser.)

Please read all instructions before taking any orders.

- 1) Use the attached Family Order Form or go to shopwithscrip.com to place your order.
- 2) Make as many copies of the Family Order Forms as you can use (or print them up off the Westmont Theatre Arts Fundraising web page) and take orders for the cards people want. There are more vendors available than we could fit on the form. Go to www.shopwithscrip.com if you want to see what else is available to write in. If you do an on-line order, print that up and submit it instead of the Family Order Form.
- 3) **Checks should be payable to Westmont Theatre Arts.** These checks will need to be made for the full value of the gift cards. The discount amount (which is subject to change without notice) is listed on the order form just so people know how much they'll be contributing to your student. **DO NOT** deduct the discount amount.
- 4) Add up the total number of cards ordered and the total amount of money you are turning in on the Order Summary Form. Please include your contact information on the Order Summary Form.
- 5) **Turn in the Order Summary Form, all family order forms (or shopwithscrip.com printouts), and checks in a sealed envelope marked "Gift Card Fundraiser" to Mr. Bengford no later than November 11, 2016.** We encourage you to make and keep a copy of all of your order forms.
- 6) After the checks clear the bank, the orders will be placed with the gift card company. We expect to have delivery of all gift cards before the Thanksgiving holiday. We will notify all participating families by email or phone when the cards arrive.
- 7) Because these cards are like cash, we will not send them home with your student unless you sign on the summary form that it is OK to do so. Otherwise, you'll need to make alternative arrangements to pick up the cards from the coordinator.

How will I know how much my student has earned?

We will notify each participating family of the amount earned for each student. We expect to provide that information by early December. For example, if you order \$300 worth of Safeway gift cards (with a 4% discount rate), \$12 would be the total earned, minus \$1 for shipping, so your student would be credited for \$11. The more cards you sell, the more your student can earn.

If you have questions, email Sherry Molaei at sherrymolaei@yahoo.com and she will respond promptly

If you'd like to make sure that your order forms made it in, feel free to send Sherry an email asking her.