

## Constitution of

# The Boeing Employees Everett Gun Club

**PREAMBLE:** We the members of the Boeing Employees' Everett Gun Club, do organize for mutual recreation in promoting and enjoying the safe, responsible, and lawful ownership and use of firearms.

## CONSTITUTION

### ARTICLE I NAME AND AFFILIATION

Section 1 We shall be known as ~~The~~ the Boeing Employees Everett Gun Club, or EGC.

Section 2 The Boeing Employees Everett Gun Club shall be an affiliate of the National Rifle Association.

### ARTICLE II MEMBERSHIP AND DUES

Section 1 Membership shall be open to the following without regard to race, color, sex, age, religion, national origin, status as a disabled or Vietnam era veteran or the presence of a disability.

- a. Boeing employees and retirees.
- c. Spouse and dependents of Boeing employees and retirees.
- b. Government, customer, contract, and vendor personnel assigned full time to Boeing, their spouses and dependents.
- d. Special members: Other non-Boeing individuals who are sponsored by a voting member, and who are approved by a unanimous vote of membership at any regular meeting, and whose membership is approved by Recreation.
- e. Associate members are defined to include an immediate family member, defined to include parents, brothers sisters, or children/stepchildren (beyond dependent status) of employees or retirees. Spouses and dependent children of immediate family members are eligible as well. Former employees and employees terminated due to reduction in workforce are eligible if they have been active in that club for the three prior years of employment and can show evidence of their termination status prior to approval of associate membership. Associate members cannot sponsor an immediate family member for associate membership. The number of associate memberships may not exceed 10% of the club membership. A waiting list may be established once this limitation is reached.

Section 2 Certain limitations may be imposed by the Company on participation ~~for other than of non-~~Company employees based on available staff, facilities and budgets. Beyond these limitations, and other than as specified in this Constitution, no distinction in eligibility for EGC activities shall be made based on categories of membership in Section 1 of this article.

- a. A guest fee may be applied to non-dependent family members in lieu of an associate membership. Membership privileges will not be extended other than participation in events and activities that may be allowed as a

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guest. A waiver form must be signed for guest participation. A ratio of 2 to 1 must be maintained for guest participation. Boeing Recreation shall issue approval as required. Club members and Boeing employees will have priority over guests for participation in activities and events. Guests must be sponsored by an eligible member. Associate members may not sponsor a guest.

- Section 3 EGC membership is available only to persons who complete and submit a membership application, a Recreation-approved release and indemnity form, and designated fees and dues.
- Section 3 A voting member is any EGC member, from any category in Section 1 of this article, who is also a current member of the National Rifle Association. Only voting members may vote in matters affecting EGC.
- Section 5 A new-member fee may be established by the Executive Board each year, subject to approval of membership. This fee shall be assessed each member only once during continuous membership.
- Section 6 Annual dues shall be established by the Executive Board yearly, subject to two-thirds approval of membership at a regular EGC meeting. The Executive Board is permitted, but not required, to establish special rates for spouses, dependents, and retirees.
- Section 8 The due date for membership renewal shall be March 1 of each year. Membership shall be terminated as of March 2 for members whose dues have not been received by the Treasurer. Persons with terminated membership may reapply for membership as new members by paying the current new member fee and applicable dues.
- Section 9 Dues shall not be pro-rated on a part-year basis.
- Section 10 In all cases of membership termination and resignation, the Executive Board shall attempt to interview each withdrawing member to determine if improvements should be made to EGC practices and policies.
- Section 11 The Executive Board shall have the power to expel from membership any member whose conduct they consider to be prejudicial to the welfare of EGC. A unanimous vote of the Executive Board shall be required for such expulsion, and the decision shall be immediate and final as of the vote. When a member is expelled, the Secretary shall notify the person in writing and shall send a copy of the expulsion letter to Boeing Recreation. If a person who has been expelled subsequently applies for membership, the Executive Board shall have authority to deny the application.

#### ARTICLE III OFFICERS AND THEIR DUTIES

- Section 1 The officers of the ~~EGC Boeing Employees' Firearms Club~~ shall be: the President, the Vice President, the Secretary, and the Treasurer.
- Section 2 EGC officers shall jointly and individually ensure that the provisions of this Constitution are carried out.

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- Section 3      President shall:
- a.      Preside at all business meetings.
  - b.      Lead the Executive Board
  - c.      Oversee and coordinate the efforts of all major committees.
  - d.      Call business meetings, appoint committees not otherwise provided for and fill all pro-tem vacancies as specified.
  - e.      Perform the duties of the Vice President in the latter's absence.
  - f.      Attend all meetings of the Boeing Employees' Recreation Council.
  - g.      Review the monthly bank statement with the Treasurer.
  - h.      Ensure necessary coordination with other clubs and organizations
  - i.      Perform such other duties as the office may require.
- Section 4      Vice President shall:
- a.      Perform the duties of the President in the absence of that officer.
  - b.      Be responsible to arrange for all speakers, programs, entertainment, and facilities at regular EGC meetings.
  - c.      Coordinate efforts to obtain EGC property, maintain a current inventory of EGC property, and recommend needed repairs or maintenance of EGC property.
  - d.      Working with the Secretary and with approval of the Executive Board, prepare budget forecasts for EGC activities and property.
  - d.      Promote membership in the National Rifle Association within EGC.
- Section 5      Secretary shall:
- a.      Keep minutes of all Executive Board and other business meetings.
  - b.      Maintain a current EGC membership roster, with assistance from the Treasurer.
  - c.      Notify members of all EGC meetings as specified.
  - d.      Maintain all required documents of EGC.
  - e.      Maintain all official correspondence between EGC and entities outside EGC.
- Section 6      Treasurer shall:
- a.      Keep an accurate account of all financial transactions of the organization, and maintain the EGC membership roster.
  - b.      Be responsible for all funds of the organization, receive and disburse all money, subject to direction of the Executive Board.
  - c.      Disburse EGC funds by check only, writing no checks to "cash."
  - d.      Establish and maintain an EGC checking account and any other accounts as needed, with no check to be honored by the bank for

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- disbursement unless signed by the Treasurer and countersigned by the President or Vice President.
- e. Render accurate monthly financial statements of all EGC accounts to the organization.
  - f. Submit, via the Secretary, an annual financial report to Recreation, following review and concurrence by the President and Secretary. Publish the report to the membership of EGC.
  - g. Prepare a written report of membership and account balances as of May 1, each year, review the report with the Executive Board, and publish it to the membership of EGC.
  - h. Meet the specifications set by Recreation for financial record-keeping.
  - i. Review the monthly bank statement with the President.
  - j. Provide and review any EGC financial records with any officer or EGC member upon request.
  - k. Assist the Secretary in keeping the EGC membership roster up-to-date.

#### ARTICLE IV ELECTION OF OFFICERS

- Section 1 The offices of President, Vice President, Secretary, and Treasurer shall be [voted upon filled by election](#) at the first regular meeting in [December January](#). [The new officers shall take office January 1<sup>st</sup>](#).
- Section 2 Nomination for officers of the organization shall be made by a three-person Nominating Committee appointed by the President at the [October November](#) meeting. They shall present a list of nominations to the organization at the first regular meeting in [November December](#).
- Section 3 All candidates for President, Vice President, and Treasurer must be current EGC members, must be Boeing employees, and must be current members of the National Rifle Association. All candidates for Secretary must be current Club members, must be Boeing employees or retirees, and must be current members of the National Rifle Association. [Associate members may not hold office](#).
- Section 4 No person is eligible to hold more than one elective office at a time or to be retained in the same office for more than two successive terms, including part-year terms to fill vacancies.
- Section 5 Only one member of an immediate family at a time is eligible to hold the office of President, Vice President, Secretary, or Treasurer.
- Section 6 All elections shall be by secret ballot.
- Section 7 Office vacancies must be filled within 60 days of vacancy either by appointment by the Board or by special election. Term of office in such cases shall be until the next regular election.
- Section 8 No EGC officer shall receive any salary or wages by reason of office.

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#### ARTICLE V RECALL OF OFFICERS

- Section 1 Any officer may be recalled from office following a written request for recall, which may be submitted by any voting member to any EGC officer. The officer to whom the request is submitted is called the "supervising officer" for purposes of this article. The written request must identify: the date the request is made, the officer to be recalled, the member requesting recall, the officer to which the request is submitted (supervising officer), and the reason for the request.
- Section 2 Within one week of receipt of a written request for recall, the supervising officer shall publish the text of the request, verbatim, to all members of EGC. The supervising officer shall include the following, and only the following, in addition to the submitted text: date of receipt of the request, date of publication of the request, and the date, time, and location for the recall vote.
- Section 3 The supervising officer shall conduct a recall review and vote at the next regular EGC meeting that is at least three weeks after the date he or she published the text of the request to EGC membership. The date of the review and vote shall be selected by the supervising officer. If the supervising officer is not able to attend, he or she shall choose another voting member to conduct the recall vote.
- Section 4 At the meeting designated for the recall vote, the two parties to the matter shall each be given up to ten minutes to address the membership, if they are present and choose to do so. The supervising officer shall then immediately conduct a secret recall ballot among the voting members present. The supervising officer shall count the vote with assistance of all officers present, and the supervising officer shall announce the count for the vote to the members present. The disputed office shall become vacant immediately on a two-thirds vote to recall. Otherwise, the office shall remain occupied by the incumbent. Results of the vote shall be final, as declared by the supervising officer.
- Section 5 The supervising officer shall publish results of the recall election to membership of EGC within one week after the recall election.

#### ARTICLE VI COMMITTEES AND BOARDS

- Section 1 EGC shall have an Executive Board and three major committees.
- Section 2 The three major committees shall be: Event, Information, and Safety and Training.
- a. The Event Committee shall arrange for any EGC events, separate from regular EGC meetings. All such events must be approved by the Executive Committee and publicized to EGC membership.
  - c. The Information Committee shall inform EGC members of Club business, schedules, and events, and of legislation and activities affecting firearms owners. It shall coordinate with other firearms-related clubs within and external to Boeing. It shall publish a Club newsletter at intervals to be determined by the Executive Board, and it shall be responsible for electronic media containing EGC information.
  - d. The Safety and Training Committee shall ensure that appropriate firearm-safety procedures are followed at all EGC activities, and it shall supervise all training classes offered by EGC.

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Section 3 Each major committee shall consist of a committee director and other members nominated by the director and approved by the Executive Board. Each committee director must be a Boeing employee, a Boeing retiree, or the spouse of a Boeing employee or Boeing retiree. Each committee director must also be a current member of the National Rifle Association. Each committee member must be a member of EGC.

Sub-committees to the major committees may be formed at any time, by applicable committee directors, to carry out the various phases of EGC activities.

Section 4 Executive Board

- a. The President, Vice President, Secretary, Treasurer, and all major committee directors defined in section 3 of this article shall constitute this Board.
- b. The Executive Board shall determine all expenditures, promotion of activities, appointment and removal of committee directors, and the general governance of the organization.
- c. The Executive Board shall announce their appointment of directors for major committees at the first regular meeting in February.
- c. The Executive Board shall meet when convened by the President.

#### ARTICLE VII CLUB MEETINGS

Section 1 Regular Club meetings shall be held as determined by the Executive Board.

Section 2 Special Club meetings may be called at any time as determined by the President.

Section 3 Club Meetings shall be conducted in compliance with Roberts Rules for Order.

Section 4 All voting members present at a Club meeting, and only voting members, shall be allowed to vote on business discussed at that meeting.

Section 5 At least ten percent of voting members must be present at a Club meeting in order to conduct business.

Section 6 All Club meetings shall be announced in advance to all Club members, and shall be open to all Club members.

Section 7 Each Club meeting shall be opened with the Pledge of Allegiance to the Flag of the United States of America.

#### ARTICLE VII CLUB ACTIVITIES

Section 1 Any person who participates in any EGC activity involving operational firearms or physical activity shall complete and sign a release and indemnity form pre-approved by Boeing Recreation. Any person who is not a member of EGC, and who is not eligible to be a regular, affiliate, or associate member of EGC must, in addition, have written approval from Boeing Recreation prior to participating in such an activity.

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- Section 2 For EGC activities, operational firearms may be handled and / or fired only at state-licensed shooting facilities.
- Section 3 No EGC-provided personnel or procedures are required for any gun-handling or live-fire EGC activity that takes place at a state-licensed shooting facility where the range is entirely controlled by range officers provided by the facility. (Example: AN EGC trip to a commercial range, where EGC members shoot as individuals, under normal supervision of range employees.)
- Section 4 Any gun-handling or live-fire EGC activity not covered by the previous section (3) must be conducted according to a written safety plan and guidelines approved by the head of the Safety and training committee and submitted to Recreation. (Examples: 1. An EGC competition at a commercial range, in which EGC members provide range commands; 2. An EGC-sponsored training course involving EGC-directed range work.)
- Section 5 Each EGC activity must be approved by the Executive Board, which shall ensure that an EGC member is designated as responsible to supervise the activity. A record of Board approval of all such activities must be recorded in Secretary's minutes of the Board meeting, with an indication of EGC member responsible for the activity and of sections of this article which apply.
- Section 6 The individual designated to supervise any EGC activity is responsible to ensure the activity is conducted safely, according to EGC policy, and in a way that reflects well on EGC and on Boeing. If these conditions are not met, the individual designated to supervise an activity will either ask individuals who jeopardize the activity to leave, announce that the activity has been suspended, or both. Whenever this happens, the person supervising the activity shall report the incident to the Executive Board, which must consider whether provisions of Article II, Section 11 should be applied.

#### ARTICLE IX PROPERTY

- Section 1 Property acquired by EGC, including any property purchased with EGC funds, shall not be considered property of any individual member or group members, but shall be property of EGC.
- Section 2 Use and storage of EGC property shall be subject to restrictions of Boeing Recreation.
- Section 3 If EGC should disband, all EGC property shall be placed in custody of Boeing Recreation.

#### ARTICLE X AMENDMENTS

- Section 1 This constitution may be amended by the submission in writing of the text of the proposed. The proposals shall be received and acted upon at the next succeeding regular meeting of the organization at which there shall be a quorum present.
- Section 2 Amendments may be acted upon at the announced meeting or by mail ballot, at the discretion of the Executive Board. A two-thirds majority of the regular members present at the meeting or responding by mail ballot shall be required to adopt an amendment.

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Section 3      Written notice of the proposed amendment shall be published to EGC membership at least three weeks prior to the meeting at which the amendment is to be voted upon.

Section 4      All proposed amendments to this constitution and bylaws shall be submitted to Recreation and given approval before a vote may be taken.