

Florida DARE Officers Association, Inc.
Conference Planning Session
January 24, 2003, 1100 hrs
Bellevue Biltmore Hotel
Clearwater, Florida

Board Members present:

- a. Dale Crosby, President
- b. Roxane Whiddon, Vice President
- c. Ken Stevens, 1st Vice President
- d. Mary Huggins, Training Coordinator

Host Agency Representatives – Orange County Sheriff's Office

- a. Lt. Laurie Helgren
- b. Sgt. Steve Ersch
- c. Sgt. Jennifer Treadwell

The above mentioned persons met for the purpose of planning for the 2003 Florida DARE Officers Association Annual Conference to be held on July 7-11, 2003 at the Adams Mark Hotel located at Florida Mall in Orlando, Florida.

The session consisted primarily of brainstorming ideas and assigning areas of responsibility for the Conference. It was determined that at least one representative of Orange County Sheriff's Office be present for the March 1st, 2003 Board Meeting and any other meetings that are held prior to and during the upcoming conference.

The following areas of responsibility were agreed upon by all present:

Registration: Orange County Sheriff's Office and Dennis Bowers
Welcome Bags: Orange County Sheriff's Office
Local benefits and discounts: Orange County Sheriff's Office
Vendors: Roxane Whiddon
Family Night activity: Orange County Sheriff's Office
Notebooks: Roxane Whiddon
AV Equipment: Ken Stevens
Car Show: Rob Hogan
Scholarships: Rob Hogan
Elections: Ken Stevens
Officer of the Year: Board
Educator of the Year: Board
Raffles: Orange County Sheriff's Office
Attendance: Orange County Sheriff's Office
Facilitate classes: Orange County Sheriff's Office
VIP Invitations: Orange County Sheriff's Office and Ken Stevens

A **tentative** schedule of activities for the week:

Saturday: July 5th Board check-in and pre-conference Board Meeting

Sunday: July 6th Registration 1400-2000

Monday: July 7th

Registration: 0700-0900

Breakfast: 0900-1000

General Assembly: 1000-1200

Keynote Speaker

Introduce Dignitaries

DARE Update

FDOA Update

Lunch on your own: 1200-1300

Classes: 1300-1700

President's Reception: 1830-2200

Tuesday: July 8th

Continental Breakfast: 0700-0800

Classes: 0800-1200

Lunch on your own: 1200-1300

Classes: 1300-1700

Wednesday: July 9th

Continental Breakfast: 0700-0800

Classes: 0800-1200

Lunch on your own: 1200-1300

Utilization of local resources: 1300-1700

Thursday: July 10th

Continental Breakfast 0700-0800

Classes: 0800-1200

Lunch on your own: 1200-1300

Classes: 1300-1700

Awards Banquet: 1900-2100

Friday: July 11th

0800: Continental Breakfast

Pick up certificates