Phone/Fax: 06-6930-58-65 Mobile: 090-8145-8273 E-mail: glen@japan.com



Glen Peacock

Objective

To obtain a challenging position that utilizes my skills and experience.

Employment

2000-

ECC Corporate Sales Division

Osaka, Japan

Highlights

Native Coordinator

- Manager of 20 member team of native English instructors.
- All skills of human resource management demonstrated.
- Teaching English as a second language to major corporations, universities and schools.

1998- Aarcsoft Japan Malaga, Spain

Network Administrator

- Administrator of Asia-side server for global software company.
- Set-up and management of FTP, Telnet and World Wide Web servers.
- Basic software programming in Dark Basic code and C.
- Translation from English to Japanese for software titles.

2000- CTS-Nichibei Osaka, Japan

English Language Instructor (part-time)

- Teaching English as a second language to major corporations.
- Filing of monthly reports, student evaluations and textbook reviews.

Other Experience

Have worked as a freelance proofreader on a part-time basis for MC&P Co., in Higobashi, Osaka.

Proficient in the Microsoft Office suite as well as computer networking.

Education 1995-2000 University of Newcastle Newcastle, Australia

B.A., Japanese / History.

Interests Cycling, cricket, football, computers, reading, music.

References Provided on request.