

To: All Math 030 Students

Instructor: _____

Section: _____

Please read the following material carefully. This information will assist you in successfully completing the course. **Hold for future reference.**

PLACEMENT: - Students must have the following prerequisites:

a) Student must have **passed** the CMAT (minimum score of 25) or **passed** the CUNY Math Compass Exam (greater than 27 on Parts 1 and 2) or **exempt** from the CUNY Math Proficiency exam (either a score of 75 on Math A or Math B regents or 480 on the Math SAT or have transferred 44 or more credits).

All students must have CUNY Math Proficiency within their first year.

AND

b) Student received an **appropriate score on the Compass exam** or a **score of 65 on the Sequential II or Math A regents** or **transferred a course** taken at another college and was evaluated by the Math department or **student passed Math 020.**

If you have any questions please contact Mrs. Manganel, room 1S - 232, or call 982-3620.

Math 030 is intended for students who are majoring in **mathematics, technology, pre-engineering, business, science, computer science, or education (SLS)**. Liberal arts majors do not need to take Math 030 and should see a math advisor.

CONTENT: The course covers topics in Intermediate Algebra, building on the topics covered in Math 020. Math 030 is a pre-requisite for Math 217 (SLS majors), Math 121 (business majors), and Math 123 (all other science majors).

ATTENDANCE:

There is a college policy on attendance in remedial courses which makes the keeping of accurate and permanent attendance records mandatory. Under this policy, a student with **more than seven hours** of unexcused absences may be given a grade of **WU** (Withdrew Unofficially), subject to the discretion of the instructor. An absence may be excused if it is due to a **verified** illness, accident or another severe personal problem. Instructors should treat an **unexcused lateness as one-half an absence.**

Absences, whether excused or not, seriously impair your ability to perform well in this course.

******No student may attend class without being registered for that class.*******

WARNING TO STUDENTS

You should be warned that past statistics indicate that only about 50% of students registered in a remedial math class will actually pass. We want more of you to complete the course successfully. Thus, students are strongly encouraged to **adopt regular and careful homework habits** throughout the length of the course (see note on homework below). The first part of the course is the easiest, and students often make the mistake of assuming that the subsequent parts will be just as easy. This is not the case, and **you must be prepared and do the required homework in order to succeed** at passing this course and doing well in your next math course.

****No cell phones or beepers are permitted to be on in the classroom** unless a student has an emergency and speaks to the instructor at the beginning of class. (over - Page 2)

Inappropriate behavior in the classroom will not be tolerated. Any on going rude or disruptive behavior in the classroom will be reported to the Remedial Math Coordinator or the Department Chairperson. Students who continually disrupt the class will be reported to Dean Jackson, Vice President for Student Affairs and **appropriate action will be taken.**

TEXT & HOMEWORK

The homework assignments are to be completed after each class meeting. That is the kind of commitment required in order for you to really learn the material and pass the course. Anyone having difficulty with any homework problems should ask the instructor for help or go for **free tutoring** in 1S - 214 or 1L-117. (usually opened the second week of classes). **Students who attend classes regularly and do the homework generally are able to pass the class.**

EXAMS

There will be **four one-hour exams** and a **2-hour final exam** during final exam week. The minimum passing grade for all exams is 70%. **No 'make-up' exams are permitted after the exam return date.** All exams for Math 030 will be prepared by the Math office with the assistance of the instructors teaching the course.

***GRADES**

The only grades given are :

P = 70% or better course average (includes 4 exam grades and the final exam counted twice).

I = 70% or better course average but has not completed all course work.

F = Course average below 70% or a score less than 55% on the Final exam.

WU = Excessively absent - more than seven hours of unexcused absences (Failure)

***NOTE:**

There is a Trustee policy regarding the completion of remedial coursework at all CUNY senior colleges. It stipulates that students will not be permitted to repeat a remedial or ESL course after receiving either no credit or a failing grades (W and WU included) **twice** previously in that course. **Students failing upon a second attempt to pass a remedial or ESL course required for the degree can only register for the course a third time during Add / Drop week.**